

UNITARIAN UNIVERSALIST SOCIETY OF GENEVA

EMERGENCY REPAIRS POLICY

Approved by the Board of Directors on November 9, 2010

When urgent repairs to the building are needed, the Congregational Administrator is authorized to arrange for those repairs using the list of volunteers or professionals provided by the Facilities Committee. If no one from the authorized list is available, the Congregational Administrator should use good judgment to locate the necessary service. When the Congregational Administrator or a Facilities Committee member is not available, any staff or church member is authorized to take appropriate action if safety or potential damage to the building is imminent.