

# **UNITARIAN UNIVERSALIST SOCIETY OF GENEVA**

## **POLICY ON COPYRIGHTED MATERIAL**

Approved by the Board of Directors on November 9, 2010

### Generally

Any use of copyrighted works in connection with UUSG activities must be conducted in accordance with applicable law. Works that may be subject to copyright include, for example, music, recorded performances, written works, and movies. If copyrighted material is to be used during any UUSG-sponsored event or activity or in any UUSG publication or communication, it is the responsibility of the event organizer(s) to secure any necessary rights to use the material and to provide appropriate documentation of these rights to the Congregational Administrator. Note that although copyrighted material may be used in our Sanctuary for religious services without such permission, the exemption that allows this religious use does not apply to any video or audio recording of the service, nor does it permit us to distribute copies of copyrighted sheet music, readings, etc. without permission from the copyright holder.

### Movies

UUSG pays for a license that permits us to show many commercial movies. If your committee or group plans to show a movie as part of a UUSG-sponsored event or activity, please contact the Congregational Administrator in advance of the event to ensure that the movie you wish to show is covered by our license. If it is not, it will be your responsibility to contact the copyright holder to obtain the necessary permission, and to provide documentation to the Congregational Administrator. No movie titles will be listed on the official church calendar, website, Facebook page, or other UUSG communications until the necessary rights have been obtained.