

**SHORT VERSION OF BOARD MINUTES
JANUARY 14, 2020**

Presentation by Finance Team on FY21 Budget.

Presented by Chair Tom Haslett. Tom, Kathy Cornell and Christine have been working on a draft budget so that Stewardship Team will have a canvass target figure by mid-January. The canvass target figure is being calculated by starting with a pledge baseline total of \$316,657, the total pledge amount for FY2019-20. Anticipated additional expenses were added to the baseline to arrive at the target figure. The numbers presented to the Board were the second or third revision of additional expenses. They will be refined a bit more before the beginning of canvass. Board members were generally in agreement that the expense of settled minister relocation in the estimated amount of \$15,000 should be paid from the Endowment Fund, as a one-time expense, rather than included in the canvas target total.

Presentation by Stewardship Team on Annual Appeal.

Presented by Kathy Cornell. The goal is to have the pledge brochure available to members by Valentine's Day. There will be 3 training sessions for the pledge drive team, to accommodate as many individual schedules as possible. All Board members are expected to participate in the pledge drive and to pledge themselves. The goal is to have 100% pledge participation, even if a member or friend can pledge only \$1.00. There will be a kick-off party in February. The wrap-up dinner will be at Northern Illinois Food Bank.

Mounting and Dedication of Commemorative Plaque for Dr. Lindsay Bates.

The Board decided that Facilities Team should hang the plaque in the sanctuary on the exterior wall at the top of the ramp. Heritage Team will be responsible for scheduling and conducting a presentation ceremony.

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